



Opportunity: Outreach and Communications Consultant

Type: Consultant, Temporary (300 hours, 10 months)

About MOST: The Maryland Out of School Time Network is a statewide youth development organization dedicated to more and better opportunities in the out of school hours for all of Maryland's school-age youth. MOST is one of 50 statewide afterschool networks made possible by the Charles Stewart Mott Foundation's Advancing Afterschool initiative.

About the Role: The Maryland Out of School Time (MOST) Network is seeking a Consultant for up to 300 hours of communications, press coordination, event promotion, and logistical support for a 10-month engagement campaign (Sept – May). The focus of the campaign will be on afterschool and summer programs by sharing their stories, successes, and engaging new, grassroots and grassroots stakeholders. The outreach campaign will take place within Maryland's First Congressional District (Harford, Cecil, Kent, Queen Anne's, Caroline, Talbot, Dorchester, Somerset, Wicomico, and Worcester Counties). Consultant will be able to leverage MOST's existing network and communications, and will utilize templates and resources from Burness Communications.

Duties

- Develop a list of press contacts in District 1 for outreach for op-eds and press releases for special events
- Construct a list of "go to" organizations within District 1 to provide success stories which can be shared with target elected officials
- Promote Eastern Shore/Harford County recipients of MOST mini-grants for Lights On Afterschool (October 26)
- Promote selected Lights On events to press and targeted Elected Officials
- Coordinate with Eastern Shore Afterschool Alliance Ambassadors
- Provide support and coordination for Eastern Shore Conference in Spring 2018
- Organize attendees from District 1 for the Afterschool for All Challenge (June 6 and 7, 2018)

Compensation: Consultant role to cap at 300 hours over 10 months, with hours invoiced monthly, including activities detailed on timesheet by hours. Hourly rate set at \$50/hour. Reimbursement for mileage, materials, and meeting costs must be approved in advance.

Please submit resume and availability for phone interview to

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